

Information for New Residents

First and foremost- welcome to the neighborhood! Moving into a new community is both exciting and stressful. As your professional community association management company, we are here to help. There are many useful tips on living in Parkside at Mayfield Ranch as well as links and number that you will need to set up your utilities below. If you have any questions that are not answered below, please contact the Southwest Management Services office and we will be happy to assist you.

How do I obtain a pool key?

Please login to the community website with your user name and password and complete the online request form -Pool Use Agreement. Here you will agree to the terms and conditions of using the amenities, purchase, and submit your request to the management

office. All requests will be filled within 48 and the card will be mailed to your home address on file with us.

How do I obtain a mailbox key?

Please take a copy of your closing papers or lease to the local post office box and they will issue a mailbox key.

How do I reserve the amenity center for a private event?

We make reservations easy for you! Please log in to the community website with your user name and password provided, and click on Activities-Reservation-Request a Reservation. There you can view dates available and submit your request. You will receive a response and further instructions from our office.

Who maintains the ponds at Parkside at Mayfield Ranch? The Parkside MUD maintains the ponds.

Winter Driving Tips

Preparedness is paramount when it comes to road trips year-round, and hitting the road for a long drive during winter months is no exception. With an increased risk of potential driving hazards like sleet, snow, strong winds and frigid temperatures, it's a good idea to think about ways to ensure you'll travel safely.

Consider the following tips when preparing for your winter road trip:

- Invest in an emergency kit for your vehicle. Available at most major retailers, these kits are relatively inexpensive and contain items like flares, booster cables, flashlights, ponchos and first aid supplies for minor injuries.
- Develop a contingency plan. Create a strategy for dealing with a flat tire, vehicle accident, dead battery or other potential travel delays. Keep a hard-copy list of people or businesses to contact for help should you need it.
- Stay in touch. Check in with a designated contact during your journey with updates on your location, delays encountered or



unexpected situations that require longer travel time. When driving, remember always to pull off the road before using your cell phone.

- Check the local weather report before heading out. Winter weather can be tricky and forecasts aren't always accurate. You can double check your destination's weather history on a variety
- of websites to determine typical conditions to expect in that area during your travels.
- Store warm clothes and blankets in your vehicle. Be prepared to stay warm if you're stuck for extended periods by keeping a blanket or two in your car. Also, pack a small travel case with snow boots, socks, gloves, a scarf, hat and heavy sweater in case you need to leave your vehicle.
- Review your travel route without GPS. Read through detailed driving directions, including alternate routes, so you know your options. Also consider keeping a map handy in case your navigation system is compromised during your trip.

CONTACT INFORMATION

ON THE WEB:

Parkside at Mayfield Ranch Official web site:

www.southwestmanagement.net/parksideatmayfieldranch/home.asp

Parkside at Mayfield Ranch Official Facebook page:

COMMUNITY PROFESSIONALLY MANAGED BY:

First Service Residential

PO Box 342585 Austin, TX 78734

Phone: (512) 266-6771

Fax: (512) 266-6791 www.fsresidential.com

E-MAIL CONTACTS:

Accountingaccounts@fsresidential.com (for questions about your HOA account or vendors with billing questions)

Board of Directors: board@fsresidential.com

(for feedback and requests to address the board at meetings)

General Info Amenity Center & Pool Info:.....

.....info@fsresidential.com

(for general questions about your Owners Association, Reservations & Pool Keys)

Lifestyle Director:

Community Manager:

Sophie Carrington.....sophie.carrington@fsresidential.com

Assistant Manager:

Lauren Dominguezlauren.dominguez@fsresidential.com

IMPORTANT NUMBERS

EMERGENCY NUMBERS

| EMERGENCY | 911 |
|---|--------------|
| Fire | 911 |
| Ambulance | 911 |
| Williamson County Sheriff (Non Emergency) | 512-943-1300 |

SCHOOLS

| Leander ISD | 512-434-5000 |
|----------------------------|--------------|
| Parkside Elementary School | 512-570-7100 |
| Stiles Middle School | |
| Rouse High School | 512-570-2000 |

UTILITIES

| AT&T/Uverse (phone, internet, cable) | 866-288-2020 |
|--------------------------------------|--------------|
| Atmos Energy | 888-460-3030 |
| City of Georgetown | 512-930-3640 |
| Pedernales Electric Co | 512-331-9929 |
| Time Warner (phone, internet, cable) | 512-576-3521 |
| Wastewater (Parkside MUD) | 512-930-3640 |

OTHER NUMBERS Williamson County Phone

| williamson County I none | |
|-----------------------------------|--------------|
| Williamson County Road Department | 512-943-3330 |
| Parks & Recreation Department | 512-943-1920 |
| Williamson County Regional Park | 512-260-4283 |
| Williamson County Animal Shelter | 512-943-3322 |
| Georgetown Post Office | 512-868-9925 |
| Georgetown Animal Control | 512-930-3592 |
| Round Rock Animal Control | 512-218-5500 |
| Travis County Animal Control | 512-972-6060 |

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| NE VV SEET TERT OBLISHER | |
|--------------------------|-------------------------|
| Peel, Inc. | 512-263-9181 |
| Article Submissions | Parkside@peel.com |
| Advertising | advertising@neeling.com |



Join us on Sunday nights from 6:00-7:15 p.m. at the Cedar Park Recreation Center

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512-943-1100

The Value of Landscaping

Landscaping is a significant expense for our association; but, it's also a major factor in curb appeal. Our board considers it a long-term investment in the community. Consider the value of landscaping to our community.

- Landscaping saves money. Replacing turf for perennial or droughttolerant ground cover reduces maintenance and water use.
- Landscaping can screen unsightly utility boxes or antennae, reduce noise and provide privacy.
- A well-planned landscaping scheme will provide color throughout the year.
- Properly placed landscaping directs common-area pedestrian traffic.
- Landscaping can correct or stabilize steep slopes, wetlands and other challenging areas.
- Landscaping provides visual interest, especially when it incorporates elements like fountains, arbors or decorative walls or fences.



KITCHEN FIRES

Nearly two-thirds of all kitchen fires start on the range or cook top. To prevent fires in your kitchen, don't leave food unattended on burners or the stove top, especially if you are frying food. If you have to step away from the stove or leave the kitchen, turn off the heat or flame and remove the pan from the burner. Keep food packaging, wooden spoons and dish towels, mitts and other fabrics—including your clothing—away from the cooking surface.

If food on the stove does ignite, cover the pan with a lid and turn off the stove. Never try to extinguish a kitchen fire with water. If the flames are unmanageable, leave the kitchen and call 9-1-1 immediately.

Grease and food particles that collect in range hoods and stove vents also can be a kitchen fire hazard. The National Air Duct Cleaners Association (NADCA) recommends inspecting and cleaning residential kitchen exhausts twice a year. Shared vent ducts in condominiums should be inspected by a professional. For more information, visit http://nadca.com.



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Conservation Begins at Home

There are many small changes you can make to your outdoor—and indoor—surroundings to adopt environmentally conscious habits that could reduce your carbon footprint. Luckily, making careful choices can be easy with the right tools and information. Check out the following advice for taking a few small steps to a more sustainable living space. Remember to check the association's rules for guidelines and possible restrictions prior to beginning any projects.

Try composting. Compost is a natural way to enrich planting and gardening soil with nutrients from kitchen waste like apple cores, banana peels and coffee grounds mixed with plant matter like yard clippings and fallen leaves. The keys to successful compost are time, ventilation and heat. You can start with a medium-sized container and a lid that includes ventilation holes placed in direct sunlight, if possible. Remember to be mindful of where you place the compost on your property to decrease the likelihood of offensive odors seeping into your neighbor's living space.

Grow your own herbs and garden veggies. Even if you don't have an outdoor gardening space, you still can grow herbs and vegetables indoors in small containers. Herbs like oregano, rosemary and mint require little maintenance and can thrive if placed near a bright or sunny window. Vegetables like tomatoes and carrots also



can be grown indoors with the proper care. Check your local home improvement store for seed packets and guides for getting started. And, don't forget to use your compost to enrich that soil!

Consider using drip irrigation.

Drip irrigation uses a slow-drip watering method to hydrate your lawn and garden on an ongoing basis instead of running a sprinkler system or hose for several intermittent periods. Running drip irrigation often can be both a cost-efficient and environmentally responsible alternative to traditional watering methods, but be sure to consult a landscape professional to learn about which plants and foliage benefit most.

Use solar-friendly outdoor lights. Several products on the market now employ the use of small solar sensors or panels to help reduce the amount of electricity used for outdoor lighting accessories. Semi solar-powered lantern lights, walkway illuminators and attached light fixtures are available at many home improvement stores. Opt for energy efficient light bulbs to go with your solar-friendly outdoor lighting accessories whenever possible.





In Case of Natural Disasters

If your property has been damaged in a natural disaster—hurricane, tornado, flood, earthquake or fire—there are some important steps you can take in the immediate aftermath to ensure your safety and minimize financial loss. Consider the following actions:

Enter with caution. Damaged homes or buildings could be structurally unsafe; use extreme caution when navigating those areas, and don't enter unless absolutely necessary. Debris and other hazards are unsafe.

Secure the property. In cases of significant structural damage or security concerns, determine whether the damaged area needs to be secured with temporary fencing or another type of barrier to keep out unwanted guests.

Notify your insurer. Call your insurance company to inform them there's been a disaster and to file an official claim. Take down the claim number and any relevant contact information for whomever will handle your claim. If your vehicle sustained damage, contact your automobile insurer.

Notify utility companies. If property damage includes disruption to water, gas or electric utilities, contact the companies right away to shut off service. Failing to do so could pose a safety risk to you or emergency responders in and around the disaster area.

Take photos of the damage. Beginning with the property's exterior, take photographs of the damage. If it's safe to enter the structure, take photographs of interior damage as well. These will come in handy for insurance purposes.

Take inventory of your damaged belongings. Make a list of your damaged personal items and ensure you have photographs. Include the price of large appliances or valuable items with your list and, if possible, surviving receipts.



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- Lakeway
- Legend Oaks II
- Long Canyon

- Meridian
- Northwest Austin Civic Association
- · Paloma Lake
- · Parkside at Mayfield Ranch
- Plum Creek
- River Place
- · Rocky Creek
- Sendera
- Steiner Ranch
- Sweetwater
- Tarrytown
- Teravista
- Twin Creeks
- · Villages of Westen Oaks
- · West Lake Hills

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PEEL, INC. community newsletters

BUTTERSCOTCH CAKE

INGREDIENTS

1 box yellow Cake mix

1 (3 oz.) box instant vanilla pudding

1 (12 oz.) pkg. butterscotch chips

1 c. nuts (pecans or walnuts) coarsely chopped

1 c. flaked coconut

4 eggs

1 c. sour cream

2/3 c. oil

DIRECTIONS

Preheat oven to 325 F. Combine cake mix, pudding mix, chips, nuts, and coconut. Stir in eggs, sour cream and oil. Mix well by hand. Bake in a Bundt pan, greased well and floured, for 1 hour or until done. Cool 5 minutes before turning out of pan.

This month's recipe is from Louisville, Mississippi, probably from the Murphy Creek Baptist Church Cook Book. Kathy Davis is the person supplying the recipe.





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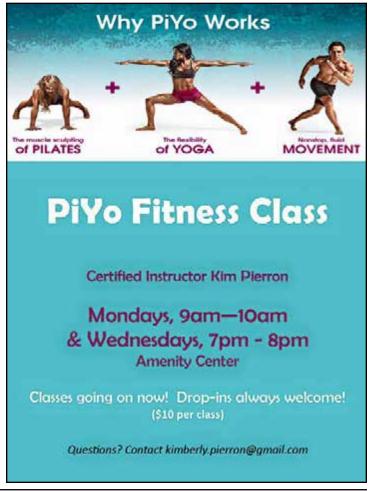
Description: The position includes marketing our community newsletters to local and area businesses. It is a flexible position that allows you to work from home and set your own hours.

Roles: Stimulate new advertising accounts in our community newsletters. Maintain current accounts assigned to you by Sales Manager. Service your accounts by assisting them from ad design to final proof approval.

Skills: Excellent communication through email and phone, with high level presentation and relationship-building skills. Strong prospecting and business development skills are a must. Previous sales experience preferred but not required.

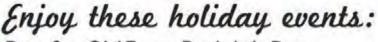
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