



PARKSIDE AT MAYFIELD RANCH

VOLUME 3, ISSUE 6

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INFORMATION FOR NEW RESIDENTS

First and foremost- welcome to the neighborhood! Moving into a new community is both exciting and stressful. As your professional community association management company, we are here to help. There are many useful tips on living in Parkside at Mayfield Ranch as well as links and number that you will need to set up your utilities below. If you have any questions that are not answered below, please contact the Southwest Management Services office and we will be happy to assist you.

How do I obtain a pool key?

Please login to the community website with your user name and password and complete the online request form -Pool Use Agreement. Here you will agree to the terms and conditions of using the amenities, purchase, and submit your request to the management office. All requests will be filled within 48 and the card will be mailed to your home address on file with us.

How do I obtain a mailbox key?

Please take a copy of your closing papers or lease to the local post office box and they will issue a mailbox key.

How do I reserve the amenity center for a private event?

We make reservations easy for you! Please log in to the community website with your user name and password provided, and click on Activities-Reservation-Request a Reservation. There you can view dates available and submit your request. You will receive a response and further instructions from our office.

Who maintains the ponds at Parkside at Mayfield Ranch?

The Parkside MUD maintains the ponds.

WOOF!

Dogs left alone all day get bored and restless, and many find relief in barking. Some respond noisily to any and all activity. But, nothing is as annoying as incessant barking—even for dog lovers. If your dog is a yapper or a yowler, please consider some of these bark-abatement ideas to keep the noise down in your area. Your neighbors will thank you!

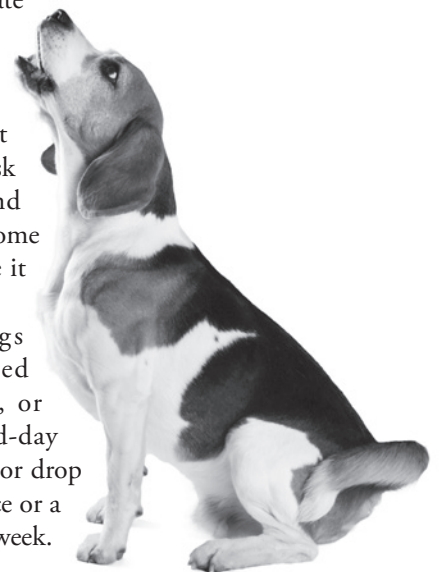
- Training. Always the first recommendation for any behavioral problem! Help is as close as the Yellow Pages. Training not only helps your dog, you'll be surprised how much it helps you, too. You may get some insight into why your dog barks so much, or what it is trying to communicate.

- Citronella collars. A humane alternative to the electric-shock, anti-barking collar and costs about the same. Available on the web and in pet stores.

- Confinement. Sometimes simply bringing an outspoken dog indoors or confining it to a crate can cut down on the disturbance to neighbors.

- Reduce stimulus. Close drapes to help muffle street noise, or leave a radio on to mask it. Disconnect telephones and doorbells before leaving your home if they upset your dog or make it bark.

- Companionship. Dogs are pack animals; they need companionship—a cat, bird, or another dog. Consider a mid-day visit from a pet-sitting service, or drop your pooch off at a friend's place or a day-care facility once or twice a week.



PARKSIDE

CONTACT INFORMATION

ON THE WEB:

Parkside at Mayfield Ranch Official web site:

www.southwestmanagement.net/parksideatmayfieldranch/home.asp

Parkside at Mayfield Ranch Official Facebook page:

COMMUNITY PROFESSIONALLY MANAGED BY:

First Service Residential

PO Box 342585

Austin, TX 78734

Phone: (512) 266-6771

Fax: (512) 266-6791

www.fsresidential.com

E-MAIL CONTACTS:

Accountingaccounts@fsresidential.com
(for questions about your HOA account or vendors with billing questions)

Architectural Review:.....acc@ fsresidential.com
(for questions about making modifications to the exterior of your home)

Board of Directors: board@fsresidential.com
(for feedback and requests to address the board at meetings)

General Info Amenity Center & Pool Info:.....
..... info@fsresidential.com
(for general questions about your Owners Association, Reservations & Pool Keys)

Lifestyle Director:
Ali Vonal ali.vonal@fsresidential.com
(for questions or suggestions about events or activities)

Community Manager:
Sophie Carrington..... sophie.carrington@fsresidential.com

Community Assistant Manager:
Kerbie Anderson kerbie.anderson@fsresidential.com

IMPORTANT NUMBERS

EMERGENCY NUMBERS

EMERGENCY911
Fire..... 911
Ambulance 911
Williamson County Sheriff (Non Emergency)..... 512-943-1300

SCHOOLS

Leander ISD..... 512-434-5000
Parkside Elementary School..... 512-570-7100
Stiles Middle School..... 512-570-3800
Rouse High School..... 512-570-2000

UTILITIES

AT&T/Uverse (phone, internet, cable)..... 800-288-2020
Atmos Energy..... 800-460-3030
City of Georgetown..... 512-930-3640
Pedernales Electric Co..... 512-331-9929
Time Warner (phone, internet, cable)..... 512-576-3521
Wastewater (Parkside MUD) 512-930-3640

OTHER NUMBERS

Williamson County Phone..... 512-943-1100
Williamson County Road Department..... 512-943-3330
Parks & Recreation Department..... 512-943-1920
Williamson County Regional Park 512-260-4283
Williamson County Animal Shelter..... 512-943-3322
Georgetown Post Office..... 512-868-9925
Georgetown Animal Control..... 512-930-3592
Round Rock Animal Control 512-218-5500
Travis County Animal Control..... 512-972-6060

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DECLUTTERING

Do you have piles of clothes, papers and “stuff” collecting in your home? You’re not alone. It’s time to clean up that clutter and make your abode a more enjoyable and relaxing place to live.

- Create a schedule. Depending on how high those piles are, you may not be able to accomplish the task in a single weekend. So, try tackling one room at a time. It may seem like a daunting project, but it will be less scary if you break it down into segments.
- Practice a one item in, one item out rule. When you buy an item of clothing, for example, throw out one item of clothing. Not only will it keep down the clutter, but it will also make you rethink whether you really want to buy that new item.
- Create a stress-free environment in the bedroom. That means no piles of toys and no mounds of clothes. It should be a place where you can rest without worry.
- Make cleaning up fun for kids by turning it into a game. Kids are often the clutter culprits; involve them in the process to make things neater and more organized.
- Know your vision for the room. What do you want from a room? Is it a place where you work, a space where you unwind, a playroom for the little ones or something else? If you can answer

that question, you’ll be able to decide what items stay and what items go.

- Try to make decluttering a part of your everyday life. If you do it at the same time every day—like before you go to bed—the piles won’t accumulate and you won’t have to set aside a block of time to do a major cleaning.



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PARKSIDE

EXCESSIVE NOISE

Noise is a concern for every resident and because you live in a community, it's important to understand that some degree of noise is to be expected. At the same time, residents need to consider the consequences of their noisy behavior. To keep everyone happy and maintain civility among neighbors, the association asks that you take a few steps to reduce or eliminate annoying noise.

Be kind and respectful. A little common courtesy makes a big difference. Keep your music and television at reasonable levels, do your vacuuming before bedtime, and before remodeling, check with the manager about acceptable hours and days of the week that work can be done. If you put in hardwood or tile flooring, use a sound-reducing underlayment. Move your noisy appliance away from walls and put sound-absorbing material underneath before your neighbors complain.

Keep a log. If you're disturbed by a noise problem, note the times and the nature of the noise. Ask the manager to listen and verify the noise as well. There may be a pattern in the noise that can be adjusted.

Visit your neighbor. If your neighbor is the source of the noise, try a friendly chat. Sometimes people just don't realize how noise is affecting others. People are usually considerate once they

realize they're disturbing others. And, if your neighbor knocks on your door, listen politely and be willing to made changes to reduce your own noise.

Contact the manager. If a polite request doesn't change your neighbor's noisiness, it may be time to ask the manager for help. Have your noise log ready, including attempts to solve the problem yourself.

Reducing noise sounds like a good idea. A quiet, peaceful community, relatively speaking, is a happy community.



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TRACKING DOWN AIR LEAKS

Air leaks are one of the biggest saboteurs of your energy bill. They cause your heating and air conditioning units to work overtime. But, you can increase the efficient use of energy by tracking down and eliminating sources of air leaks in your home.

HOW TO CHECK FOR INDOOR AIR LEAKS

Close your unit as tightly as possible—shutting doors, windows, flues, anything that vents to the outside. (Leave inside doors open.) Turn on the exhaust fans in the kitchen and bathrooms. This pulls air out of the house or unit and draws outside air in through the leaks. A common way to identify air movements is to hold a lighted incense stick near a suspect area. The smallest movement of air will cause the smoke to move. Another method is to simply hold your damp hand near potential leak sites. Air movement will feel cool.

WHERE TO CHECK FOR AIR LEAKS

Any place one surface joins another (even if it appears closed) is a potential place for air to move in or out of your home—for example, where floor and walls come together, such as around baseboards or carpet edges.

Small spaces don't allow much air leakage individually, but

collectively they can eat up a significant amount of energy. Check all spaces where any type of opening exists such as electrical outlets and switch plates, fireplace dampers, around pipes, attic hatches, mounted air conditioners and mail slots.

Also, be sure to check caulked edges. Don't assume they're still air tight. Caulk dries over time and shrinks. Another application might be needed.

Doors and windows are in a category of their own. If they rattle or if you can see daylight around them, they leak. Fortunately, they're easy to fix with caulking or weather stripping.

MAKING THE FIX

Weather stripping is the simplest and least expensive means to eliminate air leaks around doors. Foam insulation is a variation on caulking that is available as an aerosol spray. It's well suited for filling large gaps like the holes where pipes or wires enter your home. (Use with caution, however; it expands significantly and can be unsightly if overdone.) For just about everything else, standard caulking is all you need. Once the job is done, test again to make sure you stopped the leak completely.

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FIRES

Everyone in our community should prepare themselves for the risk of fire (not just wildfires). Drought conditions persist across the country and many of our homes are in or near woodland settings. Wildfires in California and other places across the country and single home fires remind us to be prepared.

The association urges all residents to create an emergency contact system so you have a place where you or your family members can call or log into remotely for information. Plan multiple escape routes from your home and out of the community in case one way is blocked. Make sure your insurance coverage is adequate; take a detailed inventory of your home.

There may also be simple steps you can take to make your home less vulnerable. Check with our local fire department to see what you can do. Simple things such as keeping trees and bushes far enough away from your home, ensuring shrubs near your home are regularly watered and installing dual-paned or tempered glass windows can help.

If our association ever experiences such a disaster, it will face tough times and difficult decisions just like you. It's the responsibility of the association manager and board members to make sure community standards are upheld when rebuilding, which will require adhering to the community's governing documents. We may bring in a third-party architect and attorney to help you rebuild in accordance with those documents.

*Check for more tips on fire safety from the U.S. Fire Administration and other government organizations at: www.usfa.dhs.gov/citizens/index.shtm and www.firesafety.gov/
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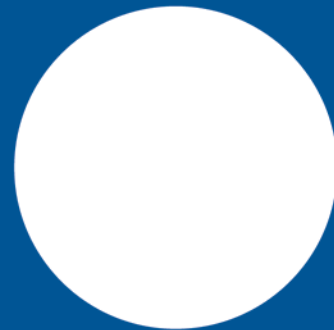
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